

ITEM: CONSENT AGENDA – 1 A
MINUTES
Fulton-El Camino Recreation and Park District
2201 Cottage Way, Sacramento, CA 95825
www.fecrecrepark.com

THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FULTON-EL CAMINO RECREATION AND PARK DISTRICT was held February 18, 2016. The meeting was called to order at 6:34 p.m. by Chair De Young.

Board Members Present

Kristine De Young, Chair
Kathleen Stricklin, Vice Chair
Teresa Higgins, Secretary
Laura Lavallee, Director
Michael Seaman

Staff Members Present

Michael Grace, General Manager
Terri Leimbach, Superintendent of Administration
Becky McDaniel, Superintendent of Recreation
Bill Murray, Park Maintenance Manager
Dounia Chehab, Accounting Assistant

Others Present

Craig Fechter, CPA
Allen Rath
Martin Rath

A. Martin Rath
Amanda Shaw

The Meeting Was Opened With the Pledge of Allegiance

VISITOR COMMENTS FOR ITEMS NOT ON AGENDA AND ADDITIONAL AGENDA ITEMS:

None

CONSENT AGENDA:

1. **BOARD ACTION: APPROVAL OF THE CONSENT AGENDA:** Director Seaman made a motion to approve the Consent Agenda, Director Stricklin seconded the motion. The motion passed 5 – 0 – 0 with Chair De Young, Vice Chair Stricklin, Secretary Higgins, Director Lavallee, and Director Seaman voting Aye. There were no Abstentions or Nays.

BUSINESS ITEMS

2. **BOARD DISCUSSION: BELLVIEW PARK MEMORIAL PLAZA AND PICNIC SHELTER, SELECTION OF AMENITIES.** General Manager Grace explained that the Board has been working on this issue for over a year to honor the six people that lost their lives in front of the park. The District wanted to improve the frontage and do something for the community at the same time. We applied for a SHRA (Sacramento Housing and Redevelopment Agency) CDBG (Community Development Block Grant) and was awarded \$45,000 to make the improvements. A public meeting was held on January 27, 2016, and this item tonight is also for public input on what the improvements would look like. The Board and the public present discussed the various options for a bike structure, a park bench, and a picnic shelter. There was consensus that the location of the bike sculpture should be moved from the center of the proposed plaza using the #2 option and to also add a functional bike rack. There was consensus for the #2 option for the park bench. There was consensus that the picnic shelter should be one with the double roof for venting heat. Mr. A. Martin Rath addressed the Board throughout the discussion as to his preferences and thanked them for considering honoring those who lost their lives in front of the park, including his wife.

An additional proposal will come back to the Board regarding the option of memorial bricks in the plaza versus a plaque.

3. **BOARD ACTION: ACCEPTANCE OF THE 2014/2015 ANNUAL FINANCIAL AUDIT.** Craig Fechter, CPA, the District's Independent Auditor, addressed the Board. He explained the process he goes through to test the District's procedures and controls. It is not a comprehensive evaluation of all transactions, but a sampling to ensure financial reports are accurate. He also went over the improved financial position of the District, due in part to improved property values that bring in more revenue. He also tests to make sure that outside contractors' records agree with the amounts reported by the District. He noted that the District's internal controls are sound, but new guidelines are coming out and he will offer a training in them for staff. He explained briefly the new reporting of pension liability required by GASB68 which does negatively affect the financial statements, and will give a more in depth explanation to the Finance Committee of the Board in March. Director Higgins made a motion to accept the 2014/2015 Audit as presented. Director Lavallee seconded the motion. The motion passed 5 – 0 – 0 with Chair De Young, Vice Chair Stricklin, Secretary Higgins, Director Lavallee, and Director Seaman voting Aye. There were no Abstentions or Nays.
4. **BOARD ACTION: RESOLUTION 2015/16-12 GRANTING AN EASEMENT IN COTTAGE PARK TO SACRAMENTO SUBURBAN WATER DISTRICT FOR WATER MAIN REPLACEMENT.** Director Lavallee made a motion to accept the staff recommendation of a 10' wide easement. Director Higgins seconded the motion. Director Seaman would like the project done as expeditiously as possible, and with as little disruption to the park users as possible. The motion passed 5 – 0 – 0 with Chair De Young, Vice Chair Stricklin, Secretary Higgins, Director Lavallee, and Director Seaman voting Aye. There were no Abstentions or Nays.
5. **BOARD DISCUSSION: PARK ADVISORY COMMITTEES.** The Park, Planning, and Facility standing committee met and discussed this idea. They are in agreement with this concept. They would like Babcock Park added to this list of Park committees as there is likely to be some development there in the near future. Chair De Young was in favor of this idea. She assigned the Directors to be chairs of the Park Committees as follows: Director Seaman to chair the Bellview and Babcock committees, Director Stricklin to chair the Howe and Santa Anita committees, Director Higgins to chair the Seely committee, Director Lavallee to chair the Bohemian committee, and herself to chair the Cottage and Creekside committees.
6. **BOARD ACTION: CRDEB EMPLOYEE RETIREMENT FUND, FINAL DISPOSITION PROPOSAL.** Director Seaman made a motion to approve the staff recommendation to turn over any remaining retirement accounts of \$50.00 or higher to the State Controller's Unclaimed Property Fund. Director Lavallee seconded the motion. The motion passed 5 – 0 – 0 with Chair De Young, Vice Chair Stricklin, Secretary Higgins, Director Lavallee, and Director Seaman voting Aye. There were no Abstentions or Nays.
7. **BOARD ACTION: REVISION TO POLICY 2010: HOURS OF WORK, OVERTIME.** Director Lavallee made a motion to approve the changes to 2010.5.3 and 2010.5.4. Chair De Young seconded the motion. The motion passed 5 – 0 – 0 with Chair De Young, Vice Chair Stricklin, Secretary Higgins, Director Lavallee, and Director Seaman voting Aye. There were no Abstentions or Nays.
8. **BOARD DISCUSSION: MASTER PLAN PRIORITIZATION.** The Board will forward their priorities to the General Manager by February 29th for inclusion in the next discussion of the Master Plan.

GENERAL MANAGER COMMENTS

9. General Manager Grace had no additional items. Director Seaman expressed unhappiness about the theft of the truck and gasoline. General Manager Grace concurred and noted that they will be looking at motion sensors and brighter lights. The Corp Yard does need a different fence and lock, but that will be a future improvement. Director Seaman would like the Park Police to meet with Sacramento County Sheriffs about the increase in this type of activity in Arden Arcade.

COMMITTEE REPORTS

10. The Security Committee met and gave an overview to the two new members of the committee: Guy Gillen and Director Stricklin. They discussed surveillance equipment and bike patrols, as well as starting up Park Watch committees. They also discussed a possible increase to the rate charged to contract Districts.
The ad hoc committee for the Sacramento Suburban Water Easements met, the item was discussed above.
The Finance and Personnel committee met to give an overview to its newest member, Director Higgins, and to discuss the CRDEB issue reported above.

DIRECTOR COMMENTS:

11. Director Seaman commended staff for another well-done and successful crab feed.
Director Stricklin reported that she attended a planning meeting for the Medieval Fair planned for May 14 with the Misty Vale Club. She said it will be an exciting event, unique to the area, and a very large event.
Director Lavallee noted that she loves her new FEC fleece jacket. A police officer noticed her wearing it and complimented Cottage Park. She also reported she was very sorry to miss the Crab Feed. She also reported that there is flooding under the new Seely Park gate when it rains.
Director Higgins suggested there may be a way to have the Board more familiar with District employees. Perhaps the Community Outreach Committee could look at this.
Chair De Young reported that she enjoys seeing the Misty Vale group in the park every Saturday.

INFORMATION/CORRESPONDENCE/ANNOUNCEMENTS:

Nothing additional.

CLOSED SESSION

12. None

The meeting was adjourned at 8:53 p.m.

Kristine De Young, Chair
Board of Directors

ATTEST: _____
Teresa Higgins, Secretary
Board of Directors