

# Application For Employment

**Fulton-El Camino  
Recreation and Park District**  
2201 Cottage Way  
Sacramento, CA 95825  
(916) 927-3802

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally protected status.

*(PLEASE PRINT OR TYPE)*

Position(s) Applied For \_\_\_\_\_ Date of Application \_\_\_\_\_

Name \_\_\_\_\_ Social Security No. \_\_\_\_\_

Present Address \_\_\_\_\_  
Number Street Apt City State Zip Code

Telephone No. \_\_\_\_\_ How long have you lived at this address? \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Number Street Apt City State Zip Code

Employment Desired: Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Hours Available: (ex.; all, 8-5, etc.)

Sun. \_\_\_\_\_ Mon. \_\_\_\_\_ Tue. \_\_\_\_\_ Wed. \_\_\_\_\_ Thu. \_\_\_\_\_ Fri. \_\_\_\_\_ Sat. \_\_\_\_\_

On what date would you be available for work? \_\_\_\_\_

Have you worked for us before? No \_\_\_\_\_ Yes \_\_\_\_\_ When/How Long? \_\_\_\_\_

Previous Job Title \_\_\_\_\_ Reason For Leaving \_\_\_\_\_

Are you currently employed? No \_\_\_\_\_ Yes \_\_\_\_\_

May we contact your present employer? No \_\_\_\_\_ Yes \_\_\_\_\_

List any friends or relatives that are working with us now \_\_\_\_\_

California Driver's License Number \_\_\_\_\_ If under 18 please indicate your birth date \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?

No \_\_\_\_\_ Yes \_\_\_\_\_ *Proof of citizenship or immigration status will be required upon employment.*

Have you been convicted of a felony in the last 7 years? *Conviction will not necessarily disqualify an applicant from employment.*

No \_\_\_\_\_ Yes \_\_\_\_\_ If Yes, please explain \_\_\_\_\_

Are you physically able to perform the duties of the job for which you are applying?

No \_\_\_\_\_ Yes \_\_\_\_\_ Explain \_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

# Education

	School Name and Location	Years Completed	Graduated	Degree/Diploma
Elementary/Junior High		6 7 8 9		
		6 7 8 9		
High School		9 10 11 12		
		9 10 11 12		
Undergraduate College/University		1 2 3 4		
		1 2 3 4		
Graduate/Professional		1 2 3 4		
		1 2 3 4		
Describe Course of Study				
Describe any specialized training, apprenticeship, skills and extra-curricular activities				
Describe any honors you have received				
State any additional information you feel may be helpful to us in considering your application				

Indicate any foreign languages you can speak, read and / or write			
	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business or civic activities and offices held.

*You may exclude memberships which would reveal sex, race, religion, national origin, age, or handicap or other protected status:*

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# References

Give name, address and telephone number of three references who are not related to you and are not previous employers.			
Name	Address	Relationship	Phone Number

# Employment Experience

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations, which indicate race, color, religion, gender, national origin, handicap or other protected status.

Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				
Employer		Dates Employed		Work Performed
		From	To	
Address				
Telephone Number(s)		Hourly Rate/Salary		
		Starting	Final	
Job Title	Supervisor			
Reason for Leaving				

If you need additional space, please continue on a separate sheet of paper.

## Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

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# Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby acknowledge that any employment relationship with the Fulton-El Camino Recreation and Park District is of an "at will" nature, which means that the employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized District Employee.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all the rules and regulations of the employer.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## FOR PERSONNEL DEPARTMENT ONLY

Arrange Interview: Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_ Time \_\_\_\_\_ Interviewer \_\_\_\_\_

Remarks \_\_\_\_\_  
\_\_\_\_\_

Employed: Yes \_\_\_ No \_\_\_ Date of Employment \_\_\_\_\_

Job Title \_\_\_\_\_ Hourly Rate/Salary \_\_\_\_\_ Department \_\_\_\_\_

By \_\_\_\_\_

Name and Title

Date

NOTES \_\_\_\_\_  
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\_\_\_\_\_